

UNIVERSITY OF HAWAI‘I AT MĀNOA
Graduate Student Organization (GSO)
Grants and Awards Program

Itemized Budget Form: Travel

| Item | Estimated cost (US\$) | Fund request to GSO | GSO Approval |
|--|--------------------------|------------------------|---|
| A. Airfare Destination: Departure Date: Return Date: | | | <i>(For Office Use Only)</i> <input type="checkbox"/> Fund Amount: _____ <input type="checkbox"/> Deny |
| Sub-Total A | | | |
| B. Accommodations Location: Check-in Date: Check-out Date: | | | <i>(For Office Use Only)</i> <input type="checkbox"/> Fund Amount: _____ <input type="checkbox"/> Deny |
| Sub-Total B | | | |
| C. Conference Fees Specify: C1. C2. C3. C4. | | | <i>(For Office Use Only)</i> <input type="checkbox"/> Fund Amount: _____ <input type="checkbox"/> Deny |
| Sub-Total C | | | |
| TOTAL (A+B+C) | | | |

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Itemized Budget Form: Research Materials

| Item | Estimated cost (US\$) | Fund request to GSO | GSO Approval |
|--------------------------------------|-----------------------|---------------------|-------------------------------|
| A. Research Materials | | | <i>(For Office Use Only)</i> |
| A.1. | | | <input type="checkbox"/> Fund |
| A.2. | | | Amount: _____ |
| A.3. | | | <input type="checkbox"/> Deny |
| Sub-Total A | | | |
| B. Page Charges | | | <i>(For Office Use Only)</i> |
| B.1. | | | <input type="checkbox"/> Fund |
| B.2. | | | Amount: _____ |
| B.3. | | | <input type="checkbox"/> Deny |
| Sub-Total B | | | |
| TOTAL (A+B) | | | |
| GRAND TOTAL (TRAVEL+RESEARCH) | | | |

Check here if an additional list of budget items is attached.

NOTE: You may include additional items on a separate piece of paper. For expenses in currencies other than US dollars, please attach a copy of the exchange rate by specific dates from the following website: <http://www.oanda.com/convert/classic>

Budget Justification (<100 words):